This email message is being sent to all students who will be registered in Year 3 BMSc next year.

Please read this email carefully as it contains a lot of important information. A copy is posted on the landing page for Year 3 BMSc and students will be referred there if the information below answers their questions.

Adjudication decisions
Jen Chambers and I have submitted the adjudication decisions for all students who requested Year 3 BMSc for their ITR for 2024/25. The Office of the Registrar will process these forms and adjudication decisions will be available on Student Center in the near future (if not already posted), accessible via your Grade Report:

➢ Go to Student Center > Academics > Program Status > Grade Report - Progression
➢ make sure that 2023 Fall/Winter shows up in Select Term (if not, then change the term)
➢ Look for Remarks under the listing of courses and marks – this is your adjudication decision, as well as important comments about satisfy breadth and essay requirements. Keep in mind that essay requirements are often satisfied by modular courses.
➢ Be patient if your Grade Report has not been posted yet. Some decisions that have been made recently are making their way through the system (it takes time).

Academic Program for 2024/25:
The Office of the Registrar updates your Academic Program (Academics > Program Status > Academic Program) after they process our adjudication decisions. Your degree and modules are displayed over a few lines, one line for BMSc degree and additional lines for each module. Do not worry if your year/level is indicated currently as 2 since we will be running batches of academic records in early July andchecking these against our adjudication results to make sure that all Year 3 BMSc students are registered in level/Year 3 and the modules that we expect. We'll contact the Office of the Registrar, as needed, to tweak modules/levels.

The chart of Minimum Averages for admission to Honours Specialization modules has been updated and is accessible via the landing page for Year 3 BMSc.

Registration for Fall/Winter courses:
- The Fall/Winter timetable has been posted and you can see dates/times of courses in Draft My Schedule. If you do not see certain courses in the timetable, then they are not offered this upcoming fall/winter. There may be the occasional change over the next month so make sure you check for updates.
  - Note: **For students in One Health modules**, Environmental Science 3300F has been withdrawn and will be replaced by Environmental Science 2300F (which does not show up in the Academic Calendar or the timetable yet – it should appear before registration)
- The Office of the Registrar will post your **Enrollment Date for Fall/Winter** course registration in July (a few days before registration begins during the week of July 15th for Year 3 students).

What the BMSUE Office will be working over the next few weeks:
- **Constraints:** we will update the constraint charts in late June and will send an update to Year 3 students when the charts have been updated.
- **Worksheets for Double Majors and Honours Specialization modules**: we will update these worksheets and re-post them before registration by the end of June and will send an update to

Year 3 students when they have been updated. The worksheets are particularly critical for students who plan to complete two modules that contain common courses, e.g., Double Majors.

- **Checking Year 3 modules:** we will check to make sure that every student who is registered in the BMSc and Neuroscience programs is term-activated properly before registration begins.

What can *you* do to prepare for registration?

- **Review all the information on the webpage for <u>Course Selection for Year 3 BMSc</u>** – there is a lot of information on this webpage but it will help you as you select your courses.
  - Make sure that you review the Weighted Average Chart if you are interested in an Honours Specialization in Year 4 – all courses in the Weighted Average Chart must be completed by the end of the fall/winter of Year 3 so include all the courses this fall/winter and don't leave anything for next summer.
  - If you're going to complete Double Majors, it is critical to take the 3000-level courses in Year 3 that are prerequisites for the 4000-level courses required in each Major. Check the prerequisites now for 4000-level courses and plan accordingly.
- **Review the <u>Graduation Requirements</u>** – you have to satisfy modular requirements and degree requirements (breadth, essay, minimum marks in modular courses, minimum number of senior courses, minimum cumulative modular averages, etc.). Make sure you double-check the breadth requirements for graduation for the courses that fall under Category A and Category B.
- **<u>Use the Academic Calendar</u> to check your modular requirements**. Once you have done that, then use the worksheets for the Double Majors and Honours Specialization modules - keep in mind that we have not updated them yet and we will send another email message when worksheets have been updated.
- **Check your <u>Access to Courses</u>** (basic medical science courses) by reviewing the constraint charts for priorities and restrictions on courses, keeping in mind that we will be updating these over the next few weeks.
  - Due to constraints on courses, it can be challenging for students in Year 3 BMSc to register in courses that do not fall within the modules in which they're registered for Year 3 (see constraints below).
  - Constraints are not waived on basic medical science courses - please do not contact instructors, departments, the BMSUE Office (Jen and me), and Academic Advising to ask if they will be waived. Plan for alternative courses and join wait lists properly, and you might be enrolled in the course later in the summer. We have worked with the basic medical science departments with constraints and reserving spaces in courses to do the best job we can to ensure that students who need specific courses for their modules will be able to register in these courses.
  - Constraints for courses outside the basic medical science departments are indicated in the <u>fall/winter timetable</u> under the heading of Requisites and Constraints
- Special permission requests: review the information on the <u>Academic Advising Office's website</u> about the various special permission requests.

Can you change your module(s) for Year 3 BMSc? Unfortunately, we will not allow students in Year 3 BMSc to revise their modules in Year 3. You will submit an ITR for Year 4 in March, 2024, and you can request a different module(s) for Year 4 as long as you take the appropriate courses in Year 3.

Use the BMSUE Question Portal (not email) for questions, and then patiently wait for a response. Please do NOT submit questions to both the BMSUE Question Portal and the Academic Advising Portal. We are all very busy in the summer and asking two offices to respond to the same question is neither appropriate nor appreciated.

Zoom appointments: Jen and I have updated our booking for Zoom appointment schedule and we're already heavily booked. Only book a meeting with one of us if you need some personalized help and make sure that you book with the correct person (e.g., HSP IMS books with Jen). Please do not book an appointment and then submit a query through the BMSUE Question Portal – please respect how busy we are during the summer months.

Jen and I continue to have Zoom drop-in sessions during which students enter the waiting room in the order of joining the session. We'll bring students into the main room for a one-on-one discussion. Details about our availability for these sessions and individual Zoom appointments (heavily booked) are located on the webpage Connect with a BMSUE Coordinator.

Please let me know if you are *not* coming back for the BMSc Program this fall. If you receive this email and have accepted admission to Ivey HBA, then let us know.

… Kathy and Jen

Kathy Boon and Jen Chambers
Coordinators
Basic Medical Sciences Undergraduate Education (BMSUE)
Schulich School of Medicine & Dentistry
Western University